



**BRUNEI HALL
TRANSIT ROOM APPLICATION FORM**

I. CHECK-IN DETAILS

DATE OF CHECK-IN: _____ DATE OF CHECK-OUT: _____

LENGTH OF STAY: _____ (NIGHT/S)

TIME OF CHECK-IN: _____ AM PM

II. PARTICULARS OF STUDENT

NAME: _____ TITLE: MR / MRS / MISS **

BSU NO: _____ IDENTITY CARD NO: _____ (YELLOW)

MARITAL STATUS: SINGLE MARRIED

SEX: MALE FEMALE

ADDRESS: _____

TELEPHONE: _____ E-MAIL: _____

III. ACADEMIC DETAILS

TYPE OF SCHOLARSHIP: _____

COURSE TITLE: _____

PLACE OF STUDY: _____

CURRENT YEAR OF STUDY: _____

DATE OF COURSE COMPLETED: _____

I agree to comply to the following:

- **Obey the Rules and Regulations of Brunei Hall**
- **Settle the full payment of my stay at Brunei Hall during check-in**
- **Return my room key/card to the Reception upon check-out**
- **Ensure that my room that I have occupied is clean and is in order**

SIGNATURE: _____ DATE: _____

IV. FOR OFFICE USE ONLY

ROOM NO: _____

AMOUNT PAID: _____ RECEIPT NO: _____

RECEPTIONIST SIGNATURE: _____ DATE: _____

NOTE:

- *Students are required to present their Brunei Students Unit's Student Card upon check in. Failure to present the card upon arrival may result to students unable to stay at Brunei Hall.*
- *Availability of room will be on a first come first served basis, and priority will be given to 'A' Levels Special Scheme Students.*